



26 June 2004

Chairman Acton Board of Selectmen Acton Town Hall 472 Main Street Acton, MA 01720

Dear Sir:

It is the time of the year when the Lowell Regional Transit Authority requires reaffirmation of representatives to its Advisory Board. As you are aware, I have served for many years as the Chairman's representative of the Town of Acton to the LRTA.

I would be happy to continue in this capacity if it is your will and pleasure that I continue to do so. A sample appointment letter is enclosed.

I am also sending the Minutes of the May 27, 2004 LRTA Board Meeting for the information of the Board of Selectmen.

Sincerely,

Sheldon B. Herskovitz

Letter prepared in Signature File



## F. Dore' Hunter, Chairman Board of Selectmen

## TOWN OF ACTON

472 Main Street
Acton, Massachusetts, 01720
Telephone (978) 264-9612
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July 1, 2004

James H. Scanlan, Administrator LRTA 145 Thorndike Street Lowell, MA 0l852

Dear Mr. Scanlan:

Please be advised that as Chairman of the Board of Selectmen, I have re-appointed Sheldon Herskovitz to the Lowell Regional Transit Authority Advisory Board to serve as my Representative from the Town of Acton. This designation is effective until I am succeeded as Chairman of the Board of Selectmen or until I choose to appoint another.

Very truly yours,

F. Dore' Hunter Chairman

Cc: Don Herskovitz